

**Olympic Christian School
Board Meeting Minutes—October 17, 2016**

In attendance:

Board members: Ian Barclay, Mark Patton, Ed Kaetzel, Dan Hendrickson, Randy Gray, Betsy Flodstrom
Staff: Mrs Rudzinski, Mrs Horton
Parents and others: Mr LaGrange, Mrs LaGrange, (Mr Barclay, Mrs Flodstrom)

Scripture and Opening Prayer: Dan Hendrickson

Dan read Proverbs 22:6: “Train a child up in the way he should go, and when he is old he (or she) will not depart from it.” He described how that is what we are about at OCS, then opened in prayer.

Finance Committee: Mark Patton

Mark reported that we are in good shape for now, especially since it is early in the year and a number of full tuition payments have just been made. Mark has a plan to thoroughly “dot our I's and cross our t's” concerning the budget.

Principal's Report: Mrs Rudzinski

- The school year is off to a good start; staff is rallying around the new team teaching model. Staff begins each day with morning prayer and devotions.
- Primaries (Kindergarten through 2nd grade) are having a worship session every Thursday morning during Bible time. It's sweet to hear these young students “sing their hearts out” praising God.
- We have completed all our emergency preparedness drills.
- The microscopes that were ordered using FOCS funds arrived.
- We started our first Joy Project this week. Pastor Van Proyen was at the school and shared about his trip to Haiti. He was there during the Hurricane Matthew and saw all the destruction. He shared his experience, showing a lot of pictures of Haiti and the hurricane damage. OCS will be saving money in change jars to send with Mr Van Proyen when he returns to Haiti in 3 weeks. 100% of money collected will go directly towards relief assistance in Haiti. Donations from board members and others may go to Gwen, and we may have a donation jar in the office as well.
- Mrs Rudzinski is enjoying her position as OCS principal.

Approval of minutes:

Dan noted that Ian is the new “secretary.” He moved to vote for approval of the minutes that Ian submitted for the September OCS board meeting. The September minutes were approved with a correction to the spelling of Dan's last name.

Staff Report:

- Mrs Horton had some further comments about the Haiti coin drive. One of her students (Mr Van Proyen's daughter) was also in Haiti and shared her experience with the class. Their plan had been to dig a well and work on an orphanage but hurricane Matthew

disrupted their plans. She returned from the trip with fewer clothes because she gave many of them away. The students are excited for the coin drive, and are bringing change daily. Mrs Lake has announced it in the parent update. The coin drive ends November 9th.

- Primary teachers have been very grateful for assistance from parent volunteers.
- Speech meet is coming up soon. The chapel service for this event is coming Nov 4th, and judging will take place on November 7th. Students have been busy practicing and preparing for it.

Curriculum Committee: Betsy Flodstrom

Everything has been going well with the new math curriculum. We did not feel the review pages were a worthwhile expense, since there is sufficient built in review in the mastery (main) book, which is fine for our needs. Mrs Rudzinski noted that she does not need the review book to teach the math curriculum and is happy with it. Some gaps are appearing between Bob Jones and Saxon during this transitional year, with some items being encountered a grade lower or higher than previously. But there are no major problems so far, and Mrs Rudzinski acknowledged no curriculum is going to give you absolutely everything you need and that is fine. When testing results come out we'll have a good measure of how effective the new curriculum is.

Betsy also reported that we made a minor adjustment to Latin at the middle school level, scaling it back for this year to reduce the burden on those teachers.

Development Committee: Dan Hendrickson

- OCS will once again be selling Christmas trees as a fundraiser this year, which is great.
- The annual giving letter needs attention. It has raised substantial funds in the past but did poorly last year. Dan is still seeking someone to spearhead this, as he is not able to do so himself. Ed Kaetzel offered to draft the letter, and asked Mrs Rudzinski for an electronic copy of the annual giving letter. Betsy then offered to send this to Ed K. Randy inquired about the mailing list. Ed K stated that it is mostly compiled by Mary at the IBC office, then Jackie possibly adds others who are part of the OCS family to the list provided by Mary. Some debate followed as to whether this actually happens and to what extent. It was thought the list should be somewhere in the office, and Mrs Rudzinski said she would ask Jackie about that. The annual giving letter has to go out before the first of December when "everyone is in a holiday mood." All agreed it would be great to get more names for the list, especially businesses.

Money from the annual giving campaign goes to the school's general expenses. However, Betsy suggested that if we designated these funds to be set aside for a specific goal, then people might feel more inspired to give. Mr LaGrange agreed, adding that we could also mention it is a tax-deductible contribution to a nonprofit. Betsy mentioned the playground as one possibility, saying it could use some updating, with perhaps an upgrade to the equipment. Dan said there should be money for minor improvements of this sort through PTF.

- The See's Candy fundraiser is coming up, and was just called in today. Tammy Rose was just talking to Jackie about it. All agreed she should start getting that fundraiser going right away. It was noted that in the past we got better results by starting earlier (even September), and we should do so in the future. The maximum this has earned was around \$12K but last year it was much less. Mrs Rudzinski said she would confirm with Dan that Tammy has been contacted.

- Mrs Rudzinski mentioned that she was contacted by a representative who was working on the Clallam County website. They are revamping their website and adding information about services in the area. There is a page for schools, and we were asked if we would like to have our school mentioned on the web site. They will be calling tomorrow to give us more details about it. They are likely to offer a link to our web site, possibly with a brief introduction to the school.
- Mrs Rudzinski mentioned that the daddy daughter dance is being planned, but this is a PTF function.

FOCS Committee: Dan Hendrickson

Friends of OCS will have their annual meeting in December. They have three main financial supporters and are always looking for someone who loves Christian education and would like to join on as a supporter. They also have the golf tournament as their major annual fundraiser. They expect to have the same support this year. FOCS funds are there to help out the school when we have a “rainy day” and need to spend it.

Infrastructure building report : Ed Kaetzel

- Ed is waiting on a second bid before we start on a fencing project adjacent the field. Once we have a competitive bid in writing we can get all the materials, and get going on it. A parent will be doing the labor.
- We still need someone with a backhoe to knock down that mound on the east side of the field and regrade the area. This soil originated when they widened US 101 in 1998. Betsy hesitantly suggested Eric might do it with his backhoe, but will not commit him at this time. We also considered the possibility of Eric delivering and picking up the backhoe, and Ian Barclay doing the work.
- Ian Barclay has begun a “science project” of sorts in the field with a roped off area of newly sown grass seed. Ian described the experiment in which six different types of grass seed are sown over various soil pretreatments, and with accurate records kept, with the objective of figuring out what kind of grass will survive in the field over the long term. It is to be hoped that at least one or two of these blends will be tough enough to live in the field, and/or we may at least learn what level of investment will be necessary to improve the field.

Parent Input:

Mr and Mrs LaGrange said their kids are happy. Betsy expressed thanks to Mrs LaGrange on behalf of the board for all she is doing for the school.

Mr LaGrange followed up on the discussion on fundraising with King's Way. They couldn't do this when originally planned due to extenuating circumstances. They said that Pastor VanProyen is still communicating with them about plans to have a fundraiser before too long. The board expressed appreciation to King's Way for doing that.

Also, the LaGranges said they plan to assist by making Christmas decorations that are like big stars to sell during the OCS Christmas tree sale. They will head that up.

Mrs LaGrange said they want to put OCS students who attend Kings way “on display,” so to speak, perhaps in the form of a silent auction, spaghetti feed dinner, or similar. A possible idea is to have OCS kids perform at the dinner. Some things are on hold due to other circumstances including Pastor VanProyen's trips to Haiti. In summary, the LaGranges wanted to inform the

board that they are still working on these ideas, although not much is yet set in stone.

Unfinished business:

Betsy Flodstrom had a question about box tops. They have made \$2K in years past. She asked how they became a PTF affair. She said it is such an easy fundraiser, and we should play it up and make it big again. No objections or conclusions of note followed.

Ed K commented about the primary students singing. He said it seemed like there is a new emphasis on children singing at IBC, especially now that they have a separate children's church program. He suggested it might be useful to contact Aaron Bacon to see if we can get a group of our primary kids to go over there and sing a song as part of the Sunday service, or similar. Ed said he could meet with Aaron and get back with Mrs Rudzinski.

Ian asked a general question about the music curriculum, just wanting to know more about it. Teachers have taken that on since the departure of the music instructor. In 3rd and 4th grade, Ms Novak and Mrs Gillespie are teaching music theory using the recorder. Students will be learning how to read music and play the recorder. These two teachers are also planning to coordinate a Christmas program.

New business:

None

The meeting was adjourned at 7:45 pm.

Submitted on 10/31/16 by Ian Barclay